

**SUMTER COUNTY BOARD OF COMMISSIONERS
EXECUTIVE SUMMARY**

SUBJECT: Inventory Transactions (Staff recommends approval).

REQUESTED ACTION: Please authorize the following inventory transactions:

☐ Work Session (Report Only) **DATE OF MEETING:** 1/11/11
☒ Regular Meeting ☐ Special Meeting

CONTRACT: ☒ N/A Vendor/Entity: _____
Effective Date: _____ Termination Date: _____
Managing Division / Dept: Financial Services

BUDGET IMPACT: _____
☐ Annual **FUNDING SOURCE:** _____
☐ Capital **EXPENDITURE ACCOUNT:** _____
☐ N/A

HISTORY/FACTS/ISSUES:

The request for the Board is to approve the inventory transactions as noted below are they are not in working condition:

DESCRIPTION	ASSET TAG NUMBE	ACTION
Gateway Computer -- Model E-3400	SR-614-X	Junk
Gateway Computer -- Model E-3400	SR-615-X	Junk
Gateway Computer -- Model E-3400	SR-617-X	Junk

Per the Sumter County Board of County Commissioners Tangible Personal Property Policy, section IV Property Transfers and Surplus Property (2) (b.), the item noted below was offered to other departments under the Sumter County Board of County Commissioners, Elected Officials and the Cities.

*See attached letter of request from the City Of Center Hill.

The request for the Board is to approve the agency transfer to the City Of Center Hill.

Description	Asset Tag #	Custodian	Action
2001 Chevy Malibu Car (4 door sedan)	CC-167-ADM	Administration	Transfer to the City Of Center Hill

ORIGINAL

CITY OF CENTER HILL
94 S. VIRGINIA AVE./PO BOX 649
CENTER HILL, FL 33514
(352) 793-4431
FAX (352) 568-2264

December 22, 2010

Karen,

The City of Center Hill would like to be considered to receive the 2001 Chevy Malibu Car (CC-167-ADM).

Thank you,

Diane Lamb, City Clerk

